

PARENT CHECKLIST

Facility 1: Wee Discover

Facility 2: _____

Facility 3: _____

1 2 3

FIRST IMPRESSION

Does the facility smell clean and fresh?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the facility have an overall warm atmosphere?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Did you hear happy sounds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the facility's State license clearly posted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SAFETY

Are doors to the facility kept locked?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is photo ID and advance notice required when someone other than a parent or guardian is picking a child up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are exits clearly marked?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is staff aware of fire and tornado procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are emergency procedures practiced (i.e., fire drills, etc.)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is someone certified in CPR and first aid always on the premises?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the facility kept safe and clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the facility know who to contact for my child in the event of an emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the facility have an "open door" policy for parents to visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

HEALTH

Is it required that health records for children be provided when enrolling into the program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the facility have a clearly defined policy if the child is ill?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the facility able to dispense medication your child may need while in their care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the facility have a clearly defined medication policy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is medication kept out of reach of children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are children encouraged to wash hands at meal times, after coughing or sneezing, and after using the rest rooms?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do staff wash hands regularly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are toys and materials cleaned and disinfected on a regular basis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is a professional cleaning service used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DIAPERING PROCEDURES

Is there a designated area for diaper changes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the caregiver stay with the child at all times while on a changing table?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the soiled diaper disposed of in a manner that does not contaminate other surfaces?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the area cleaned and sanitized after each diaper change?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the diaper area kept away from eating areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

INFANT/CAREGIVER INTERACTION

Do the caregivers hold the children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the babies allowed "tummy time" to encourage large motor development?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the caregivers hold the children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the babies held in a gentle, loving manner?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are soft tones used when speaking to the babies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the caregivers aware of each child's needs and differences?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cries met promptly in a physical manner or verbally if the caregiver is attending to another child?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SAFE SLEEP PRACTICES

Are babies placed on their backs to sleep?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the babies each have their own crib to sleep in?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cribs free of objects such as blankets, bumpers, or stuffed animals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the room kept at a comfortable temperature- not too warm?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are sleeping infants in an area that is supervised at all times?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NAP/REST AREA

Are the children elevated off the floor when resting?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the nap area clean and safe?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the area quiet and conducive to rest?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cots or mats spaced apart to give each child their own resting area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are sheets or blankets provided by the facility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the facility have it's own laundry facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SUPERVISION

Is the State of Michigan adult:child ratio requirement met?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1:4 - 2.5 years and younger			
1:8 - 2.5 years to 3 years			
1:10 - 3 to 4 years			
1:12 - 4 to 5 years			
1:18 - any child already in kindergarten or older			
Does the facility have a clearly defined discipline policy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is discipline followed through in a positive manner?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are children redirected rather than punished?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are children continuously supervised?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NUTRITION

Are menus posted in conspicuous areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are meals and snacks nutritious?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are meals appealing to children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the children encouraged to be independent by learning self feeding?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is food stored properly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GROWTH AND DEVELOPMENT

Does the staff use kind, loving voices?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there a variety of activities available throughout the day that promote independence, creativity, curiosity, and builds self-esteem?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are books available to the children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are activities geared for developmental level of children in group?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there adequate play space for the amount of children present?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are children allowed to make independent choices throughout the day?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are caregivers receptive to the needs of the children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is television viewing kept to a minimum?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are children's needs met even in a busy classroom?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the staff ask children questions that foster thinking and reasoning?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are daily activities posted and followed through?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cultural differences respected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are children held and comforted when they need it?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are staff actively engaged with children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are staff aware of the children's individual needs and differences?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OUTDOOR PLAY AREA

Are children taken outdoors on a daily basis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the playground large enough for children to run?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the non-walkers aloud to get onto the ground?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there shaded areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there grassy areas as well as hard surfaced areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is outdoor equipment in good repair?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the playground fenced in?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the playground regularly maintained and checked for hazards?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the equipment age appropriate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the indoor classroom extended to the outdoors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CENTER POLICIES

Are meals and snacks included in the tuition?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are enrichment programs and preschool included in tuition?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Would a parent be able to speak directly to the owner if there were any questions or concerns?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STAFF QUALIFICATIONS & TRAINING

Does the lead teacher have a degree in a child related field?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the program director have experience working with children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the facility provide staff with continuing education opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are background checks conducted on employees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the staff meet State of Michigan annual training requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the staff trained in first aid and CPR?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are employees trained in safe sleep practices?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>