

## Vacation Request Form

I am requesting that I may use vacation time for my  
child/children \_\_\_\_\_  
on the dates listed below.

*Note: Vacation requests cannot be honored unless a two week written  
notice has been given as stated in the parent handbook.*

\_\_\_/\_\_\_/\_\_\_, \_\_\_/\_\_\_/\_\_\_, \_\_\_/\_\_\_/\_\_\_, \_\_\_/\_\_\_/\_\_\_, \_\_\_/\_\_\_/\_\_\_

Today's Date \_\_\_/\_\_\_/\_\_\_      Signature \_\_\_\_\_